



Call for Applications for the admission to the PhD programmes of the University of Udine in the Academic Year 2025/2026, 41st cycle

DISCLAIMER:

The official and legally binding Call for Applications is in Italian only.
This document cannot be used for legal purposes and it is only meant to provide information in English on the Call for applications (University Chancellor's Decree n. 299 of May 5, 2025). Please refer to the official Call for Applications published on the official register (<https://www.uniud.it/it/albo-ufficiale>) and on the PhD website of the University of Udine. Any changes and integrations will be made available on the mentioned above web pages. Therefore, no personal written communication shall be provided to applicants about examinations dates, competition results and deadlines regarding the enrollment.

ART. 1 – PhD PROGRAMMES

1. The University of Udine sets up the following PhD programmes:

- Law and Innovation in the European Legal Space (Table 1)
- Computer Science and Artificial Intelligence (Table 2)
- Industrial and Information Engineering (Table 3)
- Molecular Medicine (Table 4)
- Food Science (Table 5)
- Environmental and Energy Engineering Science (Table 6)
- Agricultural and Biotechnological Sciences (Table 7)
- Mathematical and Physical Sciences (Table 8)
- Clinical and Translational Medical Sciences (Table 9)
- Art History, Film Studies, Media Studies and Music (Table 10)
- Linguistics and Literature (Table 11)

2. The PhD Programmes last three years.

3. The activation of the PhD programmes is subject to the verification of the accreditation requirements by ANVUR, as required by the Decrees of the Ministry of Education of University and of Research n. 226 December 14, 2021. Successful candidates will be able to enroll subject to the successful completion of the accreditation process for each PhD Programme.

4. In this document, titles referred to people, shown in male form only, refer indiscriminately to people of all genders.

ART. 2 – GENERAL PROVISIONS

1. This Call governs the procedures and criteria to access to the PhD programmes listed in art. 1.

2. Tables 1-11 are annexed to this Call for Applications and are integral part of it. They indicate for each of the activated PhD programmes: the administrative location and associated location(s) (if any); locations for training, teaching and research; the coordinator; programme duration; curricula (if any); research topics (if specified); the website of the PhD programme; admission requirements; documents and qualifications to be attached to the application; the Selection Committee composition; admission procedures and evaluation criteria.

3. Any amendments and additions to this Call and its attachments are exclusively published on the official register (<https://www.uniud.it/it/albo-ufficiale>) and on the PhD website of the University of Udine.

4. Only the Italian Call for applications, together with the Tables 1-11, has the value of a notification for all purposes, including invitations to attend the examinations which will be held on the dates indicated in the document "Available positions and Examinations procedures" referred to in art. 3 p. 5.



5. The submission of the application through the online procedure referred to in art. 7, implies the acceptance by the applicant of the provisions contained in the Call for Applications and in the Internal Regulation of PhD Programmes available on the PhD website of the University of Udine.

6. Any personal communications to applicants concerning this competition are sent only to the e-mail address provided during the registration process referred to in art. 7 paragraph 2.

7. The University assumes no liability for the non-receipt of communications from the candidate dependent on incorrect personal contact information or for failure or delay in notifying any changes thereof, nor for telematic mishaps, at any step of this competition procedure.

Art. 3 – SELECTION SESSIONS AND AVAILABLE POSITIONS

1. The selection for the admission to the 41st cycle of the PhD programmes is set in two selection meetings time with the start of the PhD study programme in different timeframes:

Sessions	Opening date	Closing date	PhD study programme start
First Session	May 13, 2025 (14.00 h p.m. Italian time)	June 20, 2025 (14.00 p.m. Italian time))	November 1, 2025
Second Session	September 30, 2025 (14.00 p.m. Italian time)	October 30, 2025 (14.00 p.m. Italian time)	January 1, 2026

2. The University reserves the right to provide additional sessions, if necessary, by supplementing this notice in accordance with Art. 2 paragraph 3.

3. At the First session, places shall be allocated for each doctoral programmes in accordance with Art. 1 paragraph 1. This condition will not be granted for the Second session.

4. Applicants for admission may be submitted for all sessions. However, candidates enrolled for advertised positions in one session may not participate in the selections of subsequent sessions. They will therefore be automatically disqualified if they register for the competitions.

5 For each session, and no later than the opening day of the session, the document "Available positions and Examination procedures" will be published, containing for each doctoral programme: the number of positions available and related details (with and without scholarships and any places reserved for specific categories of candidates); the type and amount of the scholarship, with the source of funding and any programs and regulations of reference; the period abroad (compulsory or optional); the timetable of the examination tests; the date of publication of the list of those admitted to the tests and the final ranking(s); and the date of publication of the list of those admitted to the tests and the final ranking(s)..

6. In the event of additional funding from public or private bodies, the number of available positions indicated in the document "Available positions and Examination procedures" referred to in paragraph 5 may be increased until the date of the preliminary meeting of the Boards Art. 7(7).

7. The available positions, with or without scholarship, defined in the document "Available positions and Examination procedures" referred to in paragraph 5 may still be reduced in accordance with Article 11 and Article 14(7).



8. Amendments and additions to the document "Available positions and Examination procedures" will only be published on the official notice board (<https://www.uniud.it/it/albo-ufficiale>) and on the website of the PhD programme of the University of Udine. Candidates will not be informed personally.

Art. 4 – ADMISSION REQUIREMENTS

1. Applicants who hold one of the following qualifications on the date of the Call expiration may apply for the competition, regardless of citizenship:

- a) "Laurea Specialistica" or "Laurea Magistrale" or "Laurea vecchio ordinamento"¹ or second level academic degree comparable to them.
- b) foreign degree, issued by a foreign official institution, comparable in duration and level² to the degrees referred to in letter a), and in the foreign system allows the admission to PhD programmes. Tables 1-11 specify for each PhD programme the type of degree required for participation in the competition, the minimum score (if provided) and any additional requirements.

2. Candidates who obtain the degree referred to in paragraph 1 after submitting their application may also take part in the competition, provided that they obtain the degree at least one day before the start of the PhD programme associated with the session in which they are interested (art. 3, p. 1). Failure to obtain the degree by the deadline will result in the loss of admission to the programme. Should candidates with the degree not yet obtained be successful, they are admitted and enrolled conditionally. They must certify the degree in the manner stated in article 5 paragraph 5. Documentation must be submitted by filling out the form available at:

https://helpdesk.uniud.it/Login.jsp?manual=true&populateSR_id=42104.

3. All applicants are admitted to the competition on the condition that they meet the requirements of the Call. The University reserves the right to carry out sample checks³ and it may exclude applicants from the selection process at any time if they fail to meet the requirements as set out in the present article, even after the PhD programmes have already begun.

Art. 5 – DEGREE OBTAINED ABROAD (art. 4 par. 1 letter b)

1. The suitability of the foreign degree is assessed by the Selection Committee (art. 8) for the only purpose of participating in the competition and the enrolment in the PhD programme in accordance with:

- the current legislation in Italy and in the country where the degree was issued.
- treaties or international agreements on recognition of the degrees for further studies.

The Selection Committee assesses the suitability of the foreign degree based on the documentation attached through the online application for the admission to the competition (articles 6 and 7). The Selection Committee may therefore exclude the applicant whenever the documentation submitted does not provide sufficient evidence for the evaluation. Therefore, applicants must attach all the documents in their possession relating to the degree held, in order to provide sufficient elements for the assessment of the Selection Committee.

2. Applicants with a degree obtained abroad, if winners of the competition, must submit during the enrolment procedure (if they have not already submitted it during the online application), under penalty of exclusion from the PhD programme, this documents:

Degrees issued by a country joining to the Lisbon Convention (<https://www.enic-naric.net/>), the following documents:

- Diploma *Supplement* in English issued by the relevant University;

¹ Degree awarded under the ante Decree of the Ministry no. 509 of November 3, 1999, modified with Decree of the Ministry no. 270 of October 22, 2004.

² Master of Science/Art

³ Under Article 71 of D.P.R. December 28, 2000, no. 445



- “ARDI Certificate of Correspondence and Foreign Degree Verification Certificate” issued by CIMEA (Information Centre on Academic Mobility and Equivalence). The Foreign Degree Verification Certificate is issued through «diplome» service at <https://cimea.diplome.eu/udine/#/auth/login>

Degrees issued by a country not joining to the Lisbona Convention (<https://www.enic-naric.net/>), one of the following documents:

- Declaration of value of the obtained degree and the certificate relating to the degree with examinations and marks. The certificate in a language other than Italian or English must be accompanied by an official translation into one of these languages (certified by the competent diplomatic-consular authority or sworn at a court in Italy);
- “Statements of comparability and verification of the foreign degree” issued by CIMEA (Information Centre on Academic Mobility and Equivalence) through «diplome» service at <https://cimea.diplome.eu/udine/#/auth/login>

If the above mentioned documents are not available at the time of the enrolment procedure, the applicant must show having made a request by that deadline and submit it within the first year of the PhD Programme.

Art. 6 – QUALIFICATIONS SUBJECT TO ASSESSMENT AND DOCUMENTS TO BE SUBMITTED

1. Candidates are required to submit the mandatory documents and qualifications indicated for each PhD Programme in Tables 1-11 in accordance with the procedures set out in this article. Failure to submit the mandatory documents listed in Tables 1-11 results in exclusion from the competition. Candidates may be excluded from the competition at any time and will be notified by e-mail only, as provided in art. 2 c. 6.

2. Tables 1-11 also specify optional documents and qualifications required by each PhD programme.

3. For a correct submission of the application, candidates are invited to use the forms available on the University of Udine's dedicated PhD website.

4. Documents and qualifications referred to in paragraphs 1 and 2 must be submitted in Italian or English, implies the candidate's exclusion from the selection or the non-evaluation of them, as the case may be. Documents and qualifications, originally in a different language, must be accompanied by a translation into Italian or English made by the candidate, under his/her responsibility. The translation may be an extended abstract with reference to the thesis only.

5. **Candidates who are Italian citizens or citizens of an European Union Country** must submit a substitutive declaration of certification (Self-Certification) and, if necessary, a declaration in lieu of affidavit with regard to the academic qualification required for admission (indicating the academic degree, academic institution providing it, year of achievement, grade obtained) and other qualifications obtained, indicating for each of them all the identifying elements necessary for the Selection Committee's evaluation. If the subject of the Self-Certification is not well identified in terms of its type, duration, time location and the institution concerned, the Selection Committee doesn't evaluate it. The Administration reserves the right to carry out appropriate checks on the truthfulness of the statements content; in the event of a false statement, the provisions of art. 76 of Presidential Decree No. 445/2000 and art. 483, 485 and 486 of the Penal Code are applicable. The University will disregard any certificates attached by candidates who are Italian citizens or European Union citizens.

Non-UE Citizens of a non-European Union Country regularly residing in Italy may use substitutive declaration of certification (Self-Certification) only to declare states, personal qualities or facts certifiable or attestable by Italian public entities, subject to the special provisions contained in laws and regulations referred to the discipline of immigration and to the status as foreigner.



Non-EU Citizens who are authorized to reside in Italy may use substitutive declaration of certification (Self-Certification) only in application of international conventions between Italy and the applicant's country.

Non-EU Citizens other than those above described, may not use the declaration of certification (Self-Certification).

6. Only titles held by the candidate and submitted by the deadline and in the manner specified in Article 7 shall be evaluated. Titles submitted by other manners will not be evaluated.

Art. 7 – APPLICATION FOR ADMISSION

1. Registration for competitions referred to individual session take place in accordance with the deadlines set out in Article 3 paragraph 1.

2. **The application for admission must be completed, under penalty of exclusion, using the online procedure** that involves two stages:

- **Stage I – Registration at the University website** (<https://uniud.esse3.cineca.it>): this allows the applicant to obtain a username and password (credentials) in order to continue with the next stage⁴;
- **Stage II – Filling out the online application** (<https://uniud.esse3.cineca.it>): the applicant must print out the application form at the end of Stage II, in order to retain it as proof of submitted application together with the receipt of the fee payment referred to in paragraph 8 of this article.

3. The instructions for registration and application to the competition are available on the PhD website of the University of Udine.

4. Documents, qualifications and publications referred to in art. 6 must be attached to the online application in electronic format (.pdf), except for the letters of reference. **Files and/or folders, compressed in RAR or ZIP format, cannot be larger than 5 MB.** The applicant may add, delete or modify attached documents after the completion of the online application process (stage II), but within the deadline of the interested session (par. 1). The university administration assumes no liability if the documentation submitted is illegible because of damaged files or folders.

5. Every folder/file attached must be named as follows: surname of the applicant_PhD programme_document (e.g.: McDONALD_Food Science_Curriculum).

6. Letters of reference, if provided by the PhD programme (Tables 1-11), must be uploaded on the online process by the referees at the applicant's request. During the submission of the application, the applicant must enter the email address of the referees, who will receive an email notification with the instructions to proceed for uploading the letter of reference. Applicant and referee receive a notification about the successful upload of the letter, which will be available only for the Direzione Ricerca, biblioteche e terza missione– Ufficio Formazione per la Ricerca and for the Selection Committee. The applicant can make a reminder to the referee and replace his/her name with another by the expiry date of the call of interest reported in Art. 3 (1). The referee must upload the letter of reference no later than 3 days after the expiration date of the session of interest reported in Article 3 Paragraph

7. Participation to the selection procedure is subject to the payment of EUR 25.00 (as a contribution for apply to the competition). If the sum (EUR 25.00) is not paid by the day before the date of the preliminary meeting of the Selection Committee, the candidate's qualifications will not be evaluated and the candidate will not be admitted to the selection process. The dates of the Selection Committee's preliminary meeting will be posted before the expiry date of the call of interest reported in Art. 3 (1). on the official register (<https://www.uniud.it/it/albo-ufficiale>) and on the PhD website of the University of Udine.

⁴ If the applicant already owns the credentials to access the reserved area (e.g.: former student of University of Udine) this step should not be considered.



8. The amount referred to in paragraph 7 is not refundable for any reason and must be paid via PagoPA service using one of the following options:

- direct access from Esse3 to one of the payment methods available in PagoPA using the data contained in the "Avviso di pagamento" (Notice of Payment) issued at the end of the online application (available on the "Student Administration Office/Payments" of Esse3 portal personal area);
- payment at bank branches and receivers authorized to pay via PagoPA showing the "Avviso di pagamento" (Notice of Payment) issued at the end of the online application (available on the "Student Administration Office/Payments" of Esse3 portal personal area);
- from your account with online services (if activated by the bank) or with credit card or prepaid card with IBAN. For payments by credit or prepaid card refer to the circuit related to the card, NOT to the bank issuing the card. You need to print or save the "Avviso di pagamento" (Notice of Payment - available on the "Student Administration Office/Payments" of Esse3 portal personal area) to have the data required to make the payment.

Applicants who are abroad and don't have an Italian current account can **exceptionally** make the payment on the bank account of the University of Udine at INTESA SANPAOLO: **IT59A0306912344100000046097 SWIFT/BIC BCITITMM** reason for payment "PhD competition – Applicant's Name and Surname". Only in this case, the receipt of the payment have be attached to the online application.

The payment is subject to the fees applied by the payment service provider.

9. Applicants who wish to apply for several PhD programmes have to submit several applications, attaching the required documents to each one and paying the fees for each one (paragraph 7). However, the applicant cannot apply for more than one curriculum in the same PhD programme.

10. Applicants with certified disabilities (certification of disability condition under L. 104/92 - valid civil disability certificate) or certified specific learning disorder diagnosis (under L. 170/2010) must indicate during the application for admission to the competition (see paragraph 2 of this article):

- their situation, attaching the certificate of disability or DSA;
- the need for aids for the performance of the tests.

Candidates with disabilities or DSA residing in foreign countries who intend to take advantage of the measures described above must submit the certification attesting to their disability or DSA status issued in their country of residence, accompanied by a sworn translation in Italian or English. The university bodies in charge of examining the certifications will ascertain that the foreign documentation attests to a condition of disability or specific learning disorder recognized by Italian law.

Differentiated modalities for taking the exam will be defined by the Selection Committee after sending a communication regarding the requirements to the e-mail address includi@uniud.it.

In particular, students with specific learning disorder could be granted additional time equal to 30 percent more than that defined for the admission test. In cases of particular severity, any additional aids may be provided.

For further information refer to the "Area Servizi agli Studenti (ASTU) – Servizio studenti con disabilità o dsa", tel. +39 0432 556804 - email: includi@uniud.it.

11. Applicants are advised not to wait until the last days before deadline of the online procedure. The University assumes no liability for any malfunctions due to technical problems and/or overloading of the communication line and/or application systems.

Art. 8 – SELECTION COMMITTEE

1. The Selection Committee of each PhD programme is specified in Tables 1-11. The committees are also authorized to use the experts' support, without voting rights, for specific technical and scientific advice.

2. Each Selection Committee appoints its own internal President and Secretary in the first meeting.



3. Before the evaluation of the qualifications and before the start of the examinations, the Selection Committees define the evaluation criteria and the scores assigned to the qualifications and to the examinations, considering the specifications set out in Tables 1-11.
4. The Selection Committee meetings can be held remotely.
5. The Selection Committee shall evaluate the suitability of the candidates for scientific research for the purpose of drawing up the general ranking list and shall assess the suitability for the purpose of awarding the grants referred to in Article 11, paragraph 2.
6. The Selection Committee's tasks finish with the drawing up of the reports and final ranking lists.

Art. 9 – GENERAL COMPETITION

1. The applicants' selection foresees the evaluation of the qualifications and the conduct of the examinations, in the manner and on the dates specified in Tables 1-11. The date of the examination tests can be found in the document "Available positions and Examination procedures" in Article 3.
2. Evaluation of qualifications and examinations are held according to the following general provisions:
 - a. the maximum score for overall qualifications and examinations is 100 (100/100). The examinations of the PhD programmes with widely different curricula may be diversified;
 - b. the maximum score for qualifications is 30 (30/100), the minimum score to be admitted to the first examination (written or oral) is stated in each table;
 - c. the score assigned for the examinations is 70 points (70/100). Applicants are suitable if they obtain a score equal to or greater than 49 in the examinations;
 - d. the final ranking list is unique and is prepared, for only eligible applicants, by adding up the scores obtained in the evaluation of qualifications and in the examinations.
3. In order to attend the examination tests, candidates must present a valid identity document or other identification document (possibly the same document attached to the application), under penalty of exclusion from the selection procedure. Citizens of non-EU states are mandatory required to show their passport.
4. If the oral examination is held in person (see Table 1-11), candidates who are unable to attend it either because they are permanently resident abroad on the examination date or for valid and documented reasons, may ask the Selection Committee to hold the oral examination remotely attaching a motivated request to the on line application (**no later than the deadline of the interest session referred to in Article 3 paragraph 1**). Any requests may also be sent by ticket (https://helpdesk.uniud.it/Login.jsp?manual=true&populateSR_id=42104) after the deadline of the interest session referred to in Article 3 paragraph 1 compatible with the examination date and only for documented reasons not foreseeable on the date of the submitted application. Details of the remotely oral examination are communicated to the applicants at the e-mail address entered during the registration procedure referred to in art. 7 paragraph 2. The candidate must be present/available on the day and at the time communicated. The failure to communicate the personal address, the connection failure, the unavailability of the applicant on the day or in the established timetable are grounds for the exclusion from the selection process. These grounds for exclusion do not apply if the candidate appears on the day established for the interview in order to take in person the oral examination. The University accepts no responsibility in case of technical problems that do not ensure the proper conduct of the oral examination remotely.
Please note that if the Call provides for a remote interview, it is not necessary to enclose any request. The written test, if provided, will be conducted as stated in Tables 1-11.



5. The University reserves the right to manage the oral examination remotely if restrictions on mobility and aggregation are introduced due to environmental or health emergency. The University will make this procedure known on the official register (<https://www.uniud.it/it/albo-ufficiale>) and in the PhD website of the University of Udine. In this case, the provisions of the above paragraph 4 are applied, as they are compatible.

6. Oral examinations are public, including those which are conducted remotely.

Art. 10 – FINAL RANKING LIST

1. 1. The rankings referred to in Article 8 are published by the dates indicated for each doctoral course in the document “Available Positions and Examination procedures” on the official notice board (<https://www.uniud.it/it/albo-ufficiale>) and on the University of Udine’s dedicated PhD website.

2. The university does not send to the applicants any communication about the final ranking lists.

Art. 11 – ADMISSION TO THE PhD PROGRAMME

1. Applicants are admitted to each PhD programme according to the final ranking list order and in accordance with the provisions contained in this article, in the maximum number of positions provided for the session of interest.

2. The positions with scholarship are awarded to eligible applicants as stated below:

a) Scholarships referred to specific research programs funded by "external institution" or by associated locations are awarded according to the final ranking list and the number of positions available. Applicant is suitable if he/she has expressed interest in the manner notified to the applicants admitted to the interview and if the Selection Committee expresses the assessment about the adequacy of applicant’s qualifications and curriculum with the research topics and the scholarship features;

b) PhD scholarships funded by the University of Udine or by associated locations, not referred to specific research programs, are awarded according to the final ranking list and the number of positions available.

2.1 If the suitable applicant is in a position useful for both types of scholarships, the Selection Committee specifies an order of priority to assign the scholarships taking into account the final evaluation.

2.2 The non-allocation of scholarships in point a) and b) involves a reduction in the number of the positions with scholarship.

2.3 In case of equal final score and equal requirements, the preference criteria to award positions with scholarship is the economic condition of the applicant's family nucleus⁵.

3. The positions without scholarship are awarded to eligible applicants as stated below:

a) positions without scholarship “referred to specific curricula” according to the final ranking list and the number of available positions, taking into account the curricula selected by the applicant;

b) positions without scholarship “with no specification” according to the final ranking list and the number of available positions.

3.1 The allocation of the positions without a scholarship in point a) shall precede, by scrolling the ranking, those of the positions in point b)

3.2 Candidates interested only in the place without a scholarship may express this interest to the Commission in the manner communicated to the candidates admitted to the oral test.

3.3 In case of equal merit, the criterion of preference for the allocation of positions without a scholarship is the youngest in age and, in case of further parity, it is the highest graduation grade.

4. Positions referring to specific categories (if any) shall be assigned to eligible candidates according to the order of their ranking and up to their number.

⁵ Current legislation about the right to study, ISEE.



5. In the event of successful placement in several rankings referring to separate courses, the candidate may only enrol in one doctoral course.

Art. 12 – ENROLMENT

1. **Successful candidates for a position (with scholarship, without scholarship or relating to specific categories) must enrol using the dedicated online procedure according to the deadlines and conditions notified by email (art. 2 paragraph 6), under penalty of exclusion. Enrolment is considered as acceptance of the assigned position, regardless of whether it is with scholarship, without scholarship or relating to specific categories.**

2. Candidates winners of a position without scholarship, but interested in a position with scholarship, are therefore not required to enrol in the PhD programme by the deadline set out in paragraph 1. If a successful applicant winner of a position with scholarship withdraws from the position, the provisions of Article 13 apply.

3. Enrolment in the PhD Programme is subject to the payment of the amount stated in art. 15, under penalty of exclusion from the programme, except for the exemptions provided for by the regulations on the right to study and referred to in the additional notice to the “Manifesto degli Studi” for the relevant academic year.

4. The amount referred to art. 15 par. 1 is not refundable for any reason and the payment must be made via PagoPA service using one of the following options:

- direct access from Esse3 to one of the payment methods available in PagoPA using the data included in the “Avviso di pagamento” (notice of Payment) issued at the end of the online application (available on the “Student Administration Office/Payments” of Esse3 portal personal area);
- payment at bank branches and receivers authorized to pay via PagoPA showing the “Avviso di pagamento” (notice of Payment) issued at the end of the online application (available on the “Student Administration Office/Payments” of Esse3 portal personal area);
- from your account with online services (if activated by the bank) or with credit card or prepaid card with IBAN. For payments by credit or prepaid card refer to the circuit related to the card, NOT to the bank issuing the card. You need to print or save the “Avviso di pagamento” (notice of Payment - (available on the “Student Administration Office/Payments” of Esse3 portal personal area) to view the data required to make the payment.

Applicants who are abroad and don't have an Italian current account can **exceptionally** make the payment on the bank account of the University of Udine at **INTESA SANPAOLO: IT59A0306912344100000046097 SWIFT/BIC BCITITMM** reason for payment "Enrolment in PhD programme".

5. During the enrolment process applicants must attach in electronic format the following documents:

- a passport photo (.jpeg format);
- a copy of a valid identity document (.pdf format): non-UE citizens must upload a passport scan;
- a copy of the Tax Identification Number, if available (.pdf format);
- the receipt of payment referred to in art. 15 (only if the payment is made on the bank account);
- the form of bank details (.pdf format);
- documents referred to in art. 5, for applicants with degree obtained abroad (.pdf format);
- other documents if required by the University of Udine (.pdf format).

6. The amount paid is not refundable for any reason.

7. Non-European Union citizens must comply with the regulations on entry visas and residence permits. A copy of the permit or, if it has not yet been issued, the receipt of the permit application should be sent to the Direzione Ricerca, biblioteche e terza missione– Ufficio Formazione per la Ricerca.



8. The university administration assumes no liability for loss of communications due to any errors that cannot be attributed to it.

Art. 13 – REPLACEMENTS

1. Candidates who do not enrol according to the deadlines referred to in art. 12 are considered to have withdrawn. The positions that have become available, are assigned to other applicants according to the final ranking list, taking into account the art. 11.

2. The list of replacement applicants is posted on the official register (<https://www.uniud.it/it/albo-ufficiale>) and on the PhD website of the University of Udine.

3. The replacement applicants must enrol under the deadlines and conditions communicated by email (art. 2 p. 6), under penalty of exclusion from the programme.

4. Any further replacements positions will be notified directly to the relevant applicants.

Art. 14 – SCHOLARSHIPS

1. Scholarships are regular or linked to specific research programs or to specific financial funds.

2. Scholarships are awarded in accordance with art. 11. The scholarship starts from the date of commencement of the doctoral course indicated for each session (Art. 3 par. 1).

3. The scholarships have a total duration of three years, subject to the provisions of art. 19 p. 3, art. 20 p. 2 and art. 24 of the Internal Regulations for the PhD Programmes. Annual scholarships are renewed from year to year on condition that the doctoral student has completed the program of planned activities as verified by the Teaching Board.

4. The annual gross amount of the individual scholarships is indicated in the document “Available positions and Examination procedures” referred to in Article 3 (not less than the minimum annual gross amount of the scholarship referred to in DM 247/2022: 16,243.00 euros) and is subject to INPS social security contribution under separate management. Payment of the scholarship is made in monthly instalments in arrears. The amount of the scholarship is increased for research activities abroad to the maximum extent of 50% (related to the minimum gross monthly amount of the scholarship referred to in Ministerial Decree 247/2022: 1,353.58 euros) for a total period indicated in the document “Disposable positions and provisions on examination tests” referred to in Article 3, subject to further financial availability. In any case, the increase is due only for continuous periods of stay of not less than thirty days. Doctoral students also have an annual budget for research and training activities equal to 10% of the annual gross amount of the scholarship (related to the minimum annual gross amount of the scholarship as per DM 247/2022: 16,243.00 euros).

5. The scholarship cannot be awarded to those who have already received a scholarship to attend another PhD programme or an equivalent programme.

6. The scholarship cannot be combined with research grants or other scholarships awarded for any purpose, except for those awarded by national or foreign institutions useful to integrate the abroad research activity of the PhD students. Further incompatibilities are defined by the Internal Regulation for the PhD programmes and from regulatory provisions referring to specific positions with scholarship.

7. Scholarships funded by “external institutions” and associated locations are awarded upon the successful completion of the conditions set out in the act that regulates its funding or the issuing of the decree granting the funds or the operation approval.



8. In addition to the rights and duties provided by the relevant regulations (art. 18), The document "Available Positions and Examination Procedures" referred to in art. 3 p. 5 highlights the obligations and fulfilments required for the positions advertised in harmony with the regulatory provisions of the funding agency

Art. 15 – ACADEMIC FEES

1. For the Academic Year 2025/2026 is foreseen the payment of maximum amount of euro 276.00:

- university contribution, euro 100.00;
- regional tax for the right to university study, from euro 120.00 to euro 160.00 (economic condition of the applicant's family nucleus⁶);
- duty stamp, euro 16.00.

The amount will be requested at the time of enrolment and any exemptions will be applied in accordance with the regulations on the right to study and referred to in the additional notice to the "Manifesto degli Studi" for the relevant academic year.

2. However, the university administration reserves to adopt different regulations for the following academic years.

Art. 16 – PERSONAL DATA

1. The personal data collected under the procedure referred to in art. 6 are necessary for the proper management of the selection procedure, for any subsequent career management and for purposes related to the management of the services provided to students during the university PhD programme. The University of Udine is the "Data Controller". At any time, you can request access, corrections and, according to the University institutional purposes, the cancellation and limitation of the processing or oppose the processing of your data. You can always submit a complaint to the Italian Authority for data protection. The complete information is available on the University of Udine website in the section "privacy" accessible from: <https://www.uniud.it/it/it/pagine-speciali/guida/privacy>

Art. 17 – HEAD OF PROCEDURE

1. The officer in charge of the proceedings is Dr. Sandra Salvador, Head of Direzione Ricerca, biblioteche e terza missione of the University of Udine.

The PhD Office of the University of Udine is the Direzione Ricerca, biblioteche e terza missione – Ufficio Formazione per la Ricerca, via Mantica n. 31 - 33100 Udine.

2. To request information, fill in the following forms available on the website of the University of Udine: Information about the Call:

Information: https://helpdesk.uniud.it/Login.jsp?manual=true&populateSR_id=42104

Esse3: https://helpdesk.uniud.it/Login.jsp?manual=true&populateSR_id=42094

Art. 18 – REFERENCE RULES

1. For the purposes not covered by this call, reference is made to the national law on doctoral research cited in the preamble; the Internal Rules for PhD courses and the Internal Rules on patents and further internal provisions in this area, which can be consulted at the site dedicated to the PhD of the University of Udine.

2. The document "Available positions and Examination procedures" referred to in art. 3 shall contain regulatory provisions to specific advertised positions.

⁶ Current legislation about the right to study, ISEE. The deadline for the delivery of the ISEE (apart from exceptional cases, in any case to be assessable) is 30 days from the date of enrolment. For further information, please refer to the Additional Notice of the "Manifesto degli Studi" concerning fees, contributions and exemptions.